



St Nicholas Catholic Primary School

Supporting Pupils with Medical Conditions Policy

"Love One Another as I Have Loved You"

Policy Lead	SENCO
Approved by	Governing Body
Date approved	September 2026
Review date	September 2027
Review cycle	Annual

This policy should be read alongside the school's Allergy Safety Policy and other related policies listed in Section 29.

1. Mission and Ethos

At St Nicholas Catholic Primary School, our mission, “Love One Another as I Have Loved You”, underpins our commitment to ensuring that every child is welcomed, valued, included and supported to flourish.

We recognise the dignity and uniqueness of every pupil and are committed to ensuring that pupils with medical conditions are able to access education safely, participate fully in school life and achieve their potential.

We will work in partnership with pupils, parents and carers, healthcare professionals and other relevant agencies to understand individual needs, remove barriers and put appropriate support in place.

2. Policy Statement

St Nicholas Catholic Primary School is an inclusive school and is committed to supporting pupils with medical conditions.

Pupils with medical conditions should be properly supported so that they have full access to education, including physical education, educational visits, residential experiences, Forest School, worship and the wider life of the school.

The governing body will ensure that appropriate arrangements are in place to support pupils with medical conditions in accordance with its duties under section 100 of the Children and Families Act 2014.

No pupil will be denied admission or prevented from taking up a place at St Nicholas solely because arrangements for a medical condition have not yet been made. There may, however, be exceptional circumstances where attendance would present a serious risk to the health or safety of the pupil or others. Any such decision will be made individually and on the basis of appropriate evidence and professional advice.

3. Scope

This policy applies to pupils with:

- long-term or ongoing medical conditions;
- physical or mental health conditions requiring support in school;
- complex medical needs;
- conditions requiring medication or medical procedures during the school day;
- temporary medical needs, including recovery from illness, injury or surgery; and
- newly identified medical needs, including where a formal diagnosis has not yet been made.

A pupil does not need to have a formal diagnosis before appropriate support can be put in place.

Not every pupil with a medical condition will require an Individual Healthcare Plan (IHCP). Where needs can be safely and effectively managed through ordinary school arrangements, these will be agreed and relevant information shared with staff. Where a pupil's needs are more complex or require intervention, treatment or specific arrangements during the school day, an IHCP will be considered.

4. Legislative and Guidance Framework

This policy has been written with regard to relevant legislation and statutory guidance, including:

- Children and Families Act 2014, section 100;
- Equality Act 2010;

- Children Act 1989 and Children Act 2004;
 - Health and Safety at Work etc. Act 1974;
 - Data Protection Act 2018 and UK GDPR;
 - Department for Education: Supporting pupils at school with medical conditions (statutory guidance);
 - Department for Education: Education for children with health needs who cannot attend school (statutory guidance);
 - SEND Code of Practice: 0 to 25 years;
 - Keeping Children Safe in Education;
 - relevant Leeds City Council and Leeds for Learning guidance, including current guidance on Individual Healthcare Plans; and
 - Department for Education: Allergy safety in schools (statutory guidance), where relevant.
- Allergy-specific arrangements are addressed principally through the school's separate Allergy Safety Policy.

5. Aims

Through this policy, St Nicholas aims to:

- ensure pupils with medical conditions are safe, supported and included;
- enable pupils with medical conditions to participate fully in school life;
- minimise disruption to education arising from medical needs;
- establish clear responsibilities for pupils, parents/carers, staff, governors and healthcare professionals;
- ensure medicines are managed safely and appropriately;
- ensure emergency medication and essential medical equipment are readily accessible;
- identify pupils who require an IHCP and ensure plans are effective and current;
- involve pupils and parents/carers in decisions about medical support;
- promote independence where this is safe and developmentally appropriate;
- ensure staff receive appropriate information and training;
- make reasonable adjustments where required;
- support pupils during periods of medical absence and on return to school;
- ensure medical needs are considered when planning trips, sport, Forest School, residentials and other activities; and
- ensure arrangements are regularly monitored and reviewed.

6. Equality, Inclusion and Reasonable Adjustments

A medical condition may also constitute a disability under the Equality Act 2010. Where this applies, the school will make reasonable adjustments to ensure the pupil is not placed at a substantial disadvantage compared with their peers.

A medical condition does not automatically mean that a pupil has special educational needs or disabilities (SEND). Equally, some pupils may have both a medical condition and SEND. Support will be determined according to the pupil's individual needs rather than diagnosis alone.

Temporary reasonable adjustments may also be necessary following an injury, operation or short-term change in health, even where an IHCP is not required.

7. Roles and Responsibilities

7.1 Governing Body

The governing body has ultimate responsibility for ensuring that appropriate arrangements are in place to support pupils with medical conditions. The governing body will ensure that:

- this policy is implemented effectively;

- sufficient staff are appropriately informed and trained;
- staff supporting pupils with medical conditions are competent to undertake the duties required of them;
- appropriate resources and arrangements are available;
- pupils are not unnecessarily excluded from any aspect of school life because of a medical condition; and
- implementation of this policy is monitored.

7.2 Headteacher

The Headteacher has overall responsibility for ensuring that this policy is implemented. This includes ensuring that:

- staff are aware of the policy and understand their responsibilities;
- sufficient appropriately trained staff are available, including contingency arrangements;
- relevant staff are made aware of pupils' medical needs;
- systems exist for obtaining and updating medical information;
- appropriate arrangements are made when the school is notified of a medical condition;
- supply staff, visiting professionals and other relevant adults receive necessary information; and
- appropriate healthcare advice is sought where required.

7.3 SENCO

The SENCO is the named lead for supporting pupils with medical conditions and oversees the implementation of this policy. The SENCO, supported by the SEND Team, will:

- oversee Individual Healthcare Plans;
- coordinate with parents/carers, staff and healthcare professionals as appropriate;
- support decisions about whether an IHCP is required;
- ensure plans are reviewed appropriately;
- support transition arrangements;
- advise staff regarding reasonable adjustments and inclusion; and
- support the monitoring of provision for pupils with medical conditions.

7.4 School Office Staff

School office staff have day-to-day responsibility for the routine management of medicines held within the school office. They will:

- receive medicines from parents/carers;
- ensure appropriate written consent and information has been provided;
- check that medicines are appropriately labelled and in date;
- store medicines appropriately;
- maintain relevant medication documentation;
- support appropriate handover of medicines for visits and other activities; and
- inform relevant staff of issues relating to medication.

7.5 Teaching and Support Staff

Supporting pupils with medical conditions is a whole-school responsibility. Staff will:

- familiarise themselves with relevant information about pupils they support;
- follow this policy and individual healthcare arrangements;
- respond appropriately where a pupil requires help;
- ensure essential medication and equipment remains accessible;
- follow emergency procedures;
- maintain confidentiality appropriately; and
- only carry out medical procedures for which they have received appropriate training and have been assessed as competent where required.

No member of staff will undertake a medical procedure for which they are not appropriately trained or competent.

7.6 Parents and Carers

Parents/carers are expected to:

- provide accurate and up-to-date information regarding their child's medical needs;
- inform school promptly of changes to the child's condition, medication, dosage, treatment or emergency arrangements;
- provide medicines and equipment as agreed;
- ensure medicines are in date;
- participate in the development and review of IHCPs where applicable;
- provide written consent for the administration of medicines;
- provide up-to-date emergency contact information; and
- collect expired or no-longer-required medication.

Parents/carers should not alter prescribed doses or treatment arrangements without appropriate medical instruction being provided to the school.

7.7 Pupils

Pupils will be involved in decisions about their medical support as far as is appropriate to their age, understanding and circumstances. Their views will be sought when developing or reviewing an IHCP. Where appropriate, pupils will be encouraged to develop independence in understanding and managing their condition.

7.8 Healthcare Professionals

The school will work collaboratively with relevant healthcare professionals. Healthcare professionals may provide information regarding a pupil's condition, contribute to an IHCP, advise on emergency procedures, provide or arrange specialist training, advise on medication and medical procedures, and support the school in determining appropriate provision.

For complex or invasive procedures, appropriate healthcare advice and training will be sought before school staff undertake the procedure.

8. Notification and Identification of Medical Needs

Parents/carers should inform the school of any known medical condition or change in their child's medical needs.

Where possible, for pupils joining St Nicholas with a known medical condition, appropriate arrangements will be established before the pupil starts school.

Information may be gathered from parents/carers, the pupil, previous educational settings, healthcare professionals, medical documentation and other relevant professionals.

Where a medical need develops after admission, the school will aim to establish necessary arrangements within two weeks of notification, or sooner where the pupil's safety requires this.

The school will not delay reasonable support solely because a formal diagnosis is awaited.

9. Individual Healthcare Plans

An Individual Healthcare Plan provides clarity about a pupil's medical needs and the support required in school.

An IHCP will be considered where a pupil's medical condition:

- requires intervention or treatment during the school day;
- requires regular or complex medication;

- may result in an emergency;
- requires staff to undertake a medical procedure;
- significantly affects access to education or school activities;
- requires substantial or coordinated adjustments; or
- would otherwise benefit from a shared written plan.

Not every medical condition requires an IHCP. Where an IHCP is appropriate, the SENCO, supported by the SEND Team, will coordinate its development in partnership with the pupil, parents/carers, relevant staff and healthcare professionals.

An IHCP may include:

- the medical condition and its triggers, signs and symptoms;
- medication and treatment;
- the pupil's resulting needs;
- arrangements for medication or medical procedures;
- emergency procedures;
- staff responsibilities;
- training requirements;
- arrangements for PE, visits and other activities;
- reasonable adjustments;
- attendance considerations;
- confidentiality and information sharing;
- contingency arrangements; and
- the pupil's views.

IHCPs will be reviewed at least annually and earlier where the pupil's needs, medication, treatment, healthcare advice or circumstances change, or where an incident indicates that arrangements need reviewing.

10. Managing Medicines in School

10.1 General Principles

Medicines should, where reasonably possible, be administered outside the school day. However, St Nicholas will support the administration of prescribed medication during the school day where this is necessary to support a pupil's health and attendance and cannot reasonably be managed outside school hours.

The school does not routinely administer non-prescription medicines.

Medication will only be administered where appropriate written parental/carers consent has been provided.

10.2 Receiving Medication

Medication must normally be brought to the school office by a parent/carers or responsible adult.

Medication must be:

- in date;
- clearly labelled;
- in the original container in which it was dispensed;
- clearly identified as belonging to the pupil; and
- accompanied by clear dosage and administration instructions.

School staff will not alter a prescribed dose or treatment on verbal instruction alone. Appropriate written medical information or confirmation must be provided where treatment changes.

10.3 Storage

Medicines will be stored securely and appropriately, in accordance with the manufacturer's instructions and any requirements specified in the pupil's IHCP.

Medicines that do not need to remain immediately accessible will normally be stored in a locked medicine cupboard within the school office.

Where refrigeration is required, medication will be stored securely in a suitable refrigerator within the staffroom.

Emergency medicines and essential medical equipment that need to be readily accessible, such as inhalers or diabetes equipment, may be stored in an appropriate and accessible location within the pupil's classroom.

Medication will never be stored in a way that creates unnecessary delay in accessing it during an emergency.

11. Accessibility of Emergency Medication

Emergency medicines and essential medical equipment must be readily accessible to the pupil at all times.

Where medication is normally held in the classroom, a member of staff will ensure that it accompanies the pupil when moving elsewhere, including PE, assemblies and worship, church, Forest School, activities elsewhere on the school site, educational visits, residentials and other off-site activities.

The school maintains appropriate emergency medication in accordance with current guidance. Detailed arrangements regarding allergies, anaphylaxis and adrenaline auto-injectors are contained in the school's separate Allergy Safety Policy.

12. Administration and Recording of Medicines

Medication will be administered or supervised by appropriately authorised or trained staff in accordance with written parental consent, the medication label, prescribed instructions, relevant medical advice and the pupil's IHCP where applicable.

There is no blanket requirement at St Nicholas for two members of staff to administer medication unless this is specifically required by an individual procedure or healthcare arrangement.

Every administration of medication will be recorded on the school's paper medication administration record. Records will include, as appropriate, the pupil's name, date, time, medication, dose, member of staff administering or supervising it and any relevant comments.

13. Self-Management and Independence

Pupils will be supported to develop appropriate independence in managing their medical needs where this is safe and appropriate.

At St Nicholas, emergency medicines and equipment for primary-aged pupils are normally held securely by staff in an accessible location rather than routinely carried independently by pupils. Individual arrangements may be made according to the pupil's age, maturity, condition, healthcare advice and IHCP.

14. Refusal of Medication or Treatment

A pupil will not be forced to take medication or undergo a medical procedure.

If a pupil refuses, staff will respond calmly, record the circumstances where appropriate, inform parents/carers and seek medical advice or emergency assistance where refusal could place the pupil at significant risk. Repeated refusal will prompt a review of the arrangements and, where applicable, the IHCP.

15. Medication Errors and Medical Incidents

Any medication error, missed dose, incorrect dose, adverse reaction or significant medical incident will be recorded and reported promptly to parents/carers. Staff will seek medical advice or emergency assistance where necessary.

The circumstances will be reviewed and appropriate action taken to reduce the likelihood of recurrence. Serious allergy incidents and near misses will additionally be managed and reviewed in accordance with the school's Allergy Safety Policy.

16. Disposal of Medicines

Parents/carers are responsible for collecting expired medication, medication which is no longer required and medication at the end of an agreed period where appropriate.

Medication will not normally be disposed of in ordinary school waste. Where school is required to arrange disposal, this will be undertaken safely and in accordance with appropriate guidance.

17. Emergency Procedures

Relevant staff will understand what constitutes an emergency for pupils they support and what action must be taken. Where a pupil has an IHCP, emergency procedures will be clearly recorded within it.

In an emergency, staff will:

1. provide immediate assistance within the limits of their training;
2. follow the pupil's emergency healthcare instructions;
3. call 999 where required;
4. ensure appropriate emergency medication is available;
5. contact parents/carers as soon as reasonably practicable; and
6. ensure the pupil is appropriately accompanied.

Where a pupil is taken to hospital by ambulance, an appropriate member of staff will accompany them where necessary and remain until a parent/carer or designated responsible adult takes over.

18. Intimate and Personal Care

Some medical conditions may require intimate or personal care. Such support will protect the dignity, privacy and safety of the pupil, be planned individually, be undertaken only by appropriate staff, take account of the pupil's wishes wherever possible and be documented within the pupil's IHCP and/or individual care plan where appropriate.

The school's Intimate Care Policy should be read alongside this section. Parents/carers will not be required, or made to feel obliged, to attend school routinely to provide intimate or medical care which the school should reasonably be arranging.

19. Attendance and Access to Education

Pupils will not be penalised for absence related to their medical condition, including necessary medical or hospital appointments.

The school will work with pupils, parents/carers and relevant professionals to minimise the impact of medical absence upon education.

Where a pupil experiences prolonged or recurring absence, the school will consider access to appropriate learning, reasonable adjustments, contact with school, support from relevant services, the pupil's emotional and social wellbeing and arrangements for returning to school.

Where a pupil is likely to be absent for 15 or more school days because of a medical condition, whether consecutively or cumulatively, the school will liaise with the local authority and relevant services in accordance with statutory and local guidance.

Reintegration following significant absence will be planned according to the pupil's individual needs.

20. PE, Sport and Physical Activity

Pupils with medical conditions will be encouraged and supported to participate fully in PE, sport and physical activity. Staff will consider medical advice, reasonable adjustments, access to medication and equipment, appropriate supervision and any individual risk assessment or IHCP.

A medical condition will not in itself be a reason to exclude a pupil from physical activity.

21. Educational Visits, Residential, Forest School and Church

Pupils with medical conditions will be supported to participate fully in educational visits, residential, Forest School, church visits and other activities.

The visit lead/class teacher is responsible for ensuring that necessary medical arrangements have been considered and that required medicines and equipment accompany the pupil.

Relevant medical information will be incorporated into the activity's risk assessment where appropriate. Reasonable adjustments will be made to enable participation.

A pupil will not be excluded solely because of a medical condition unless an individual assessment identifies a risk that cannot reasonably be managed.

22. Wraparound Care – The Hive

Medical needs continue to be appropriately supported during the school's wraparound provision.

The Hive Manager has overall responsibility for ensuring appropriate arrangements are in place during Hive sessions. Relevant Hive staff will be informed of pupils' medical needs on a need-to-know basis, have access to required medication and equipment, understand relevant emergency procedures and receive appropriate training where necessary.

Once school office staff are no longer on site, responsibility for the safe implementation of agreed medical arrangements during wraparound provision rests with the Hive Manager and relevant Hive staff. Appropriate handover arrangements will be used where medication moves between the main school and the Hive.

23. Staff Training and Competency

All staff will receive appropriate awareness information and/or training relating to supporting pupils with medical conditions.

All staff receive allergy awareness training in accordance with the school's Allergy Safety Policy and current statutory guidance. Staff who provide specific medical support will receive appropriate additional training, including condition-specific or emergency medication training where required.

Where a procedure requires specialist competence, staff will not undertake it until appropriate training has been provided and competency confirmed where required. Training will be refreshed in accordance with the requirements of the relevant course, healthcare professional or school arrangements.

23.1 Staff Training Record

The school maintains an up-to-date record of relevant medical and first aid training. The current training record is included below.

Full Name	First Aid Training Date	Expiry Date	Epipen / Asthma Training	Expiry Date	Allergy Awareness Training
Mrs J Bairstow	March 2024	March 2027	Nov 2024	Nov 2027	Sept 2026
Mr S Bairstow	Sept 2024	Sept 2027	Nov 2024	Nov 2027	Sept 2026
Mrs A Boston	May 2025	May 2028	NOT TRAINED		Sept 2026
Miss K Brogdon	NOT TRAINED		April 2026	April 2029	Sept 2026
Mrs J Burns	NOT TRAINED		NOT TRAINED		Sept 2026
Miss C Causey	January 2026	January 2029	April 2026	April 2029	Sept 2026
Miss E Chatt	Jan 2026	Jan 2029	April 2026	Nov 2029	Sept 2026
Mrs S Churlish	NOT TRAINED		Nov 2023	Nov 2026	
Mr J Coimbra	NOT TRAINED		April 2026	April 2029	Sept 2026
Mrs S Doherty	Jan 2026	Jan 2029	Nov 2023	Nov 2026	Sept 2026
Mrs G Duffy	NOT TRAINED		April 2026	April 2029	Sept 2026
Miss P Dunleavy	NOT TRAINED		Nov 2024	Nov 2027	Sept 2026
Mrs V Ellis	July 2025	July 2028	April 2026	April 2029	Sept 2026
Mrs D Flanagan	NOT TRAINED		NOT TRAINED		
Mrs N Fox	NOT TRAINED		April 2026	April 2029	Sept 2026
Miss C Gray (Paediatric First Aid)	Feb 2025	Feb 2028	April 2026	April 2029	Sept 2026
Miss F Hayden	July 2024	July 2027	April 2026	April 2029	Sept 2026
Miss C Harley (Paediatric First Aid)	Feb 2026	Feb 2029	Feb 2026	Feb 2029	Sept 2026
Mrs E Jenkinson	Jan 2026	Jan 2029	April 2026	April 2029	Sept 2026
Mrs A Johnson	Feb 2025	Feb 2028	Nov 2024	Nov 2027	Sept 2026
Miss L Kavanagh	Jan 2026	Jan 2029	April 2026	April 2029	Sept 2026
Mrs S Kenning (Paediatric First Aid)	May 2026	May 2029	NOT TRAINED		Sept 2026
Mrs J Larkin (Paediatric First Aid)	Feb 2026	Feb 2029	Feb 2026	Feb 2029	Sept 2026
Mrs B Littlewood (Paediatric First Aid)	July 2024	July 2027	Nov 2024	Nov 2027	Sept 2026
Miss F McAndrew	Jan 2026	Jan 2029	April 2026	April 2029	Sept 2026
Miss D McElhatton (Paediatric First Aid)	Feb 2026	Feb 2029	Feb 2026	Feb 2029	Sept 2026
Miss A McGoldrick	March 2024	March 2027	April 2026	April 2029	Sept 2026
Mrs G McGrath (Paediatric First Aid)	May 2026	May 2029	Nov 2023	Nov 2026	Sept 2026
Miss D Mosley	Feb 2024	Feb 2027	April 2026	April 2029	Sept 2026
Miss A Mountain	January 2026	January 2029	April 2026	April 2029	Sept 2026
Mrs W Musson	NOT TRAINED		NOT TRAINED		Sept 2026
Mrs A Naylor	Jan 2026	Jan 2029	April 2026	April 2029	Sept 2026
Miss E Newland	Jan 2026	Jan 2029	April 2026	April 2029	Sept 2026
Miss K Newsome (Paediatric First Aid)	Feb 2026	Feb 2029	Feb 2026	Feb 2029	Sept 2026
Mrs M Noad (Paediatric First Aid)	Feb 2026	Feb 2029	Feb 2026	Feb 2029	Sept 2026
Miss B Pearson	Jan 2026	Jan 2029	April 2026	April 2029	Sept 2026

Full Name	First Aid Training Date	Expiry Date	Epipen / Asthma Training	Expiry Date	Allergy Awareness Training
Miss J Rhodes (Paediatric First Aid)	Feb 2026	Feb 2029	Feb 2026	Feb 2029	Sept 2026
Mrs E Roberts (Paediatric First Aid)	Sept 2024	Sept 2027	Nov 2023	Nov 2026	
Miss A Rowland	NOT TRAINED		NOT TRAINED		Sept 2026
Mrs C Smith (Paediatric First Aid)	June 2025	June 2028	Nov 2023	Nov 2026	Sept 2026
Mrs J Smith-Cottle	July 2026	July 2029	April 2026	April 2029	Sept 2026
Miss M Sweeney (Paediatric First Aid)	Feb 2026	Feb 2029	Feb 2026	Feb 2029	Sept 2026
Miss A Travers	NOT TRAINED		April 2026	April 2029	Sept 2026
Mrs S Wright (Paediatric First Aid)	Feb 2026	Feb 2029	Feb 2026	Feb 2029	Sept 2026
Mrs M Zagajewska	July 2024	July 2027	April 2026	April 2029	Sept 2026

24. Confidentiality and Information Sharing

Medical information will be handled confidentially and in accordance with relevant data-protection requirements.

Information will be shared with staff on a need-to-know basis where this is necessary to keep the pupil safe or provide appropriate support. This may include class teachers, teaching assistants, office staff, senior leaders, Hive staff, supply staff, visiting professionals, coaches and other adults responsible for the pupil.

Where appropriate, the pupil's IHCP will identify which information should be shared and with whom. The pupil's and family's privacy will be respected while ensuring relevant adults have sufficient information to fulfil their responsibilities safely.

25. Unacceptable Practice

Although each case will be considered individually, it is not generally acceptable to:

- prevent pupils from easily accessing medication or administering it when necessary;
- assume that every pupil with the same condition requires the same support;
- ignore the views of the pupil or their parents/carers;
- ignore medical evidence or professional opinion without appropriate consideration;
- repeatedly send pupils home because of their medical condition where appropriate support could reasonably be provided;
- prevent pupils from remaining for normal school activities, including lunch, unless this is specified in their IHCP or otherwise clinically necessary;
- send an unwell pupil to the school office or another area unaccompanied where this would be unsafe;
- penalise pupils for attendance where absence is related to their medical condition, including hospital appointments;
- prevent pupils from drinking, eating or taking toilet or other breaks when required to manage their medical condition;
- require parents/carers, or otherwise make them feel obliged, to attend school to administer medication or provide medical support which the school should reasonably arrange;
- prevent pupils from participating, or create unnecessary barriers to participation, in any aspect of school life, including trips, PE and residential; or
- administer, or require pupils to administer, medicine in school toilets unless there is an exceptional, individually assessed reason why this is appropriate.

26. Complaints

Parents/carers or pupils who have concerns about the support provided for a medical condition should raise these initially with the SENCO or another appropriate senior member of staff.

Where concerns are not resolved informally, they may be raised with the Headteacher and, if necessary, through the school's published Complaints Procedure.

Nothing in this section prevents a parent/carer from using other appropriate routes of redress where they believe statutory duties have not been met.

27. Monitoring and Review

The SENCO will monitor the implementation of this policy and advise the Headteacher and governing body of any significant issues arising from its operation.

This policy will be reviewed by the governing body at least annually, and sooner where there are significant changes to legislation, statutory guidance, local procedures or school practice.

Individual Healthcare Plans will be reviewed separately in accordance with Section 9 of this policy.

28. Records and Document Retention

The school will maintain appropriate records relating to medical support, including parental consent, medication administration records, IHCPs, training records and records of significant incidents.

Records will be stored securely, accessed only by those who need them for legitimate school purposes, and retained or disposed of in accordance with the school's data protection and records-management arrangements.

29. Related Policies and Documents

This policy should be read alongside relevant school policies and procedures, including:

- Allergy Safety Policy;
- First Aid Policy;
- SEND Policy and SEND Information Report;
- Safeguarding and Child Protection Policy;
- Attendance Policy;
- Educational Visits Policy;
- Intimate Care Policy;
- Health and Safety Policy;
- Accessibility Plan;
- Equality information and objectives; and
- relevant Leeds City Council / Leeds for Learning procedures and guidance.