



## **Remote Learning Policy**

### **St Nicholas Catholic Primary School**

#### **Introduction**

In the event that the school had to close for more than a few days, remote learning would begin. Remote learning ensures every child can continue their education when they are St Nicholas Catholic Primary School is committed to providing high-quality learning opportunities at home, maintaining progression in line with the National Curriculum.

#### **Platforms and Resources**

The school uses the Home Learning tab on its website to provide guides for Google Classroom and Class Dojo, as well as links to suggested learning websites. If a child does not have access to a computer/laptop or the internet, the school will support children with paper learning packs and may provide devices where funding allows. Parents are encouraged to inform school of any barriers to accessing remote learning.

#### **Support and Structure**

Every week, the following will be provided:

- A weekly timetable of daily lessons
- Daily English and Maths lessons
- Activities and suggestions for regular spelling, mental maths, and handwriting
- Suggestions for daily physical activity
- Daily topic lessons (Creative Arts, Science, Humanities, or RE)

Lessons follow the National Curriculum and maintain the regular progression of learning.

#### **Access**

The weekly timetable and lesson materials are available on Google Classroom.

#### **Learning Expectations for Pupils**

We recognise families may have varying circumstances at home. Pupils are encouraged to access as much of the remote curriculum as possible, with designated minimum expectations to support progress in core subjects.

## **Minimum Expected Engagement**

### **Reception & Year 1:**

- Daily phonics
- Regular mental maths
- Daily reading
- Regular writing

### **Year 2:**

- Daily phonics
- Regular mental maths
- Daily reading, Maths, English
- Regular topic work

### **Years 3–6:**

- Daily reading
- Regular spelling and mental maths
- Daily Maths and English
- Regular topic work

### **Example Daily Timetable:**

- 9:00–9:30am: PE
- 9:30–10:30am: English
- 11:00–12:00pm: Maths
- 1:00–2:00pm: History/Geography, Science, RE

### **Teacher Provision**

Teachers provide:

- Recorded demonstration of methods
- Quizzing at the end of lessons/week
- Advice and support for families finding expectations challenging

### **Work Submission & Communication**

Work can be submitted via Google Classroom (electronic documents or photos). Pupils can raise queries through the platform. Class Dojo/Google Classroom logins have been provided for homework and will be used for remote learning as needed. Teachers reply and provide feedback on work/queries within 48 hours (excluding weekends), with more detailed feedback on longer writing tasks. As a minimum, pupils should submit one piece of Maths and English learning per week. In Reception/Year 1, parents may send a photo or comment about learning.

Weekly class messages are sent to families via Class Dojo/Google Classroom.

## **Pupils with Special Educational Needs**

Provision is adapted for pupils with additional needs. The Special Needs Lead works with teachers and parents to adjust remote learning. Additional support (for example, Speech & Language) is provided as needed.

## **School Community & Wellbeing**

Regular engagement, submission of work, and communication help children maintain connection to the school community. During longer absences:

- Weekly certificates are emailed to children for engagement or effort
- Every family receives at least one support call from staff during closure
- Support and encouragement are shared on social media

## **Contact**

Parents may contact the school via Class Dojo/Google Classroom, phone, or school email. Teachers will aim to reply within 48 hours (excluding holidays/weekends). Identified vulnerable pupils are contacted weekly and supported as needed.

## **Roles & Responsibilities**

### **Teaching Assistants:**

Available during school hours. Absence is reported normally. Support teachers as directed.

### **Subject Leads:**

- Ensure subject coverage
- Coordinate consistency, resources, and deadlines across subjects
- Monitor work and support teachers

### **Senior Leaders:**

- Coordinate remote learning
- Monitor effectiveness and security
- Review feedback from staff, pupils, parents

### **IT Staff:**

- Resolve technical issues
- Support users
- Monitor system security

### **Pupils and Parents:**

- Pupils engage with lessons and submit work
- Seek help if needed
- Inform staff if unable to complete work
- Parents support children and notify school of any difficulties

### **Governing Board:**

- Monitor remote learning quality and security

### **Data Protection**

All staff follow the school's data protection and safeguarding policies when managing personal data and accessing school systems.

### **Device Security**

Staff use school devices, maintain password protection, encryption, and software updates, and avoid device sharing.

### **Safeguarding**

Virtual meetings require professional dress and a suitable environment. Adults should be present in the room for children and should take place in living areas such as the kitchen/lounge and not in bedrooms.

### **Monitoring Arrangements**

The policy is reviewed annually or when remote learning guidance is updated. Links to relevant school policies are maintained.

### **Core Online Resources**

Lists for Maths, Reading, Writing, Spelling, Phonics, Foundation Subjects and general websites provided on school closure pages