

St Nicholas Catholic Primary School

'Love one another as I have loved you'



After School Club

Late Pick-up Policy

At St Nicholas we offer a range of after school clubs, when applying for these after school clubs there is a late pick up policy on all letters. This is in place to ensure your child is getting picked up promptly. When signing these letters, you are signing to say you agree to the pick-up policy and time of pick up.

For the **first late**, a conversation with the teacher will take place to remind you of the policy.

For the **second late**, a slip will be sent home stating that on your third late pick up your child will no longer be able to attend the after school club.

For the **third late**, children will not be able to attend the club for the rest of the term.

We understand that sometimes there are unforeseen circumstances that may cause you to be late, however please ring the office to inform the staff of this, if no one is available to answer please leave a message.
